

General Manager (S & M - CM)

Sales & Marketing - Consumer Mobility

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भारत संचार निगम लिमिटेड

(भारत सरकार का उद्यम)

BHARAT SANCHAR NIGAM LIMITED

(A Government of India Enterprise)



No.GM(S&M-CM)/T-207/Sancharsoft /12-13/ 51/ 12/3/13

To

All Heads of SSAs,

Tamil Nadu Circle.

Sub: On line payment of CAF commission to Franchisees - Reg.

Ref: GM (S&M-CM) /210/09-10/ Franch corres / 39 dated 06//04/2011.

Kindly refer to the letters issued by this office regarding the implementation of on line payment of CAF commission to the Franchisees from April '11.

Already instructions have been given to all the AGM (Sales) to make use of the CAF commission module available in Sancharsoft for making the payment for CAF submitted by the Franchisees. Still, many SSAs are not following the online process, instead paying through offline.

**In this regard, all the SSAs are requested to adhere strictly to the online process of paying CAF commission through Sancharsoft.**

Every month invoice will be raised for CAF commission in the Sancharsoft under AGM (Sales) login for all Franchisees in Tamil Nadu circle. For those who are paying commission through on line, **the invoice will not appear in the Sancharsoft, once confirmation is given.** But for invoices for which amount is paid offline, the invoice will be available in the AGM (Sales) login (in Sancharsoft) which can be confirmed at any time. In order to avoid misuse / duplicate payment, as a precautionary measure, all the AGM (Sales) are instructed to send a request through **Email to circle office, the list of invoices (which has been paid offline) for blocking** in Sancharsoft so that the invoices will not appear further in Sancharsoft.

In the same manner, the pending invoices available in the AO login/AGM login at M/s. PYRO for CAF commission may be rejected so that it will not appear further in M/s. Pyro.

General Manager (S&M-CM)

Tamil Nadu Circle, Chennai.

Copy to: 1.Sr.GM (TR), Chennai,

2. All AGM (sales)/AO (sales), TN circle.